CALVARY LUTHERAN CHURCH

36 Taylor Ave. East Meadow, NY 11554

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Email - Office@calvarylc.org / www.calvarylc.org

Use of Facilities Agreement

(Please print all information)

Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Alt Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address (includes town and zip code): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Specific Date(s) Desired (Be sure to include a specific start and end date): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time of Use: From \_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_ Insurance Certificate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Area to be used: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Purpose of use: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Estimated Number of Attendees: \_\_\_\_\_\_\_\_\_\_\_\_\_ Number of Tables/Chairs (If needed): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Facility/Equipment Use Charge: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I agree to abide by the items described in this use of facilities agreement. I assume responsibility for the preservation of order and safety, and further certify that the information contained in this application is accurate and correct. I hereby agree to use the facilities, equipment, and or designated premises of Calvary Lutheran Church as specified in the following manner:

* Leave the facilities, equipment and/or designated premises as clean and orderly as found, and be responsible for the necessary cleaning of the facilities and/or equipment as established by the application.
* Hold the Calvary Lutheran Church and/or its employees, officers and members harmless with respect to claims of personal injury or property damage; and to indemnify, defend and bear the cost of such indemnification and defense in the event of any injuries or claims flowing out of the use of the facilities’, equipment and/or designated premises.
* Use of the facilities is restricted only to the area requested and agreed upon.
* The applicant only, and not Calvary Lutheran Church, is responsible for any personal or property damage occasioned by the use of the facilities; and that the applicant shall be responsible for prompt and complete damage restitution.
* The applicant agrees to waive any rights to bring legal action in court with respect to disagreements with the parties to this agreement or arising from the use of the facilities, injuries or property damage caused therein.
* Ensure that no controlled substances or illegal drugs of any kind are allowed on the premises at any time period.
* Ensure that no person under the age of 21 years is served or allowed to consume intoxication beverages.
* Ensure that emergency exits are accessible and comply with local fire regulations, and that no smoking is permitted in the building or on school or the grounds of Calvary Lutheran Church.
* Ensure that bingo, lotteries, or other games of chance shall not be conducted on the premises of Calvary Lutheran Church.
* The fee shall go toward Calvary Lutheran Church’s general fund, and forwarded to the organization trustee prior to the date of use of the facilities. Permission to use the facilities is non transferrable.

Signature of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_